



PO BOX 4389 • CHATTANOOGA, TN 37405

GUIDELINES FOR GRANT APPLICATION

(Revised Sept. 14, 2022)

Date received by PAL _____

Thank you for your dedication to the performing arts and your interest in the Performing Arts League Grant program.

The purpose of the Performing Arts League Grant program is to encourage the expansion and development of projects that recruit, develop, or train young students for participation in all disciplines of the Performing Arts, including Dance, Instrumental, Theatre, and Vocal.

Grants are available to 501(c)3 organizations in Hamilton County that are active providers of these programs. More than one project within the organization may qualify for Grant requests. However, typically, only one Grant award will be allocated per organization per year from the Performing Arts League.

*Amounts awarded vary each year and are dependent upon funds raised. Typical amounts can range from \$1000 - 2500. Larger amounts may be awarded based upon funds availability.

DEADLINE

Complete Grant application submission must be postmarked or emailed by midnight March 5, 2023.

***In the interest of fairness and equity, late applications will not be considered. We suggest you use certified mail or email read receipt. Notification of awards will be made by April 30, 2023.**

APPLICANT

Name of Organization _____
Address _____
City _____ State _____ Zip _____
Telephone Number _____ Fax _____
Website _____

CONTACT PERSON

Name _____
Position _____
Address _____
City _____ State _____ Zip _____
Telephone Number _____ Fax _____
Email address _____

For an organization application, please attach a current list of your Board of Directors. Include directors' names, and email addresses.

For a school application, please attach list of administrators, and arts discipline teaching faculty specific to your grant request. Include names, positions, and email addresses.

AMOUNT REQUESTED \$ _____

To promote youth involvement in the performing arts

ORGANIZATION GRANT APPLICATION

Name of Applicant Organization _____

Title of Project _____

PROJECT DESCRIPTION: *(Include projected dates, times and locations)*

Please attach additional pages, if needed.

PROJECT PURPOSE: *(Explain the need for such a project and how it relates to the Organization's goals and mission)*

BUDGET

- *Include project costs for all aspects of the project.*
- *Include explanation of any other donations or matching funds.*
- *Do not include refreshment or transportation costs.*

PROJECTED EXPENSES *(Include all line item descriptions and expense amounts)*

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL	\$ _____

PROJECTED REVENUE (Include descriptions of all fundraising sources and events)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL	\$ _____

DONATIONS (Include sources and explanations)

_____	_____
_____	_____
_____	_____
_____	_____
TOTAL	_____

PERFORMING ARTS LEAGUE GRANT REQUEST TOTAL \$ _____

LEGAL ASSURANCE: (In the event that a grant is awarded as a result of this Application, the recipient agrees to the following terms and conditions as signified by the applicants' signatures. This Application shall become part of the legally binding contract between the applicant and the Performing Arts League.)

- The grant award must be used only for the requested need. The award will be paid directly to the performing arts organization.
- The recipient shall submit a short essay within thirty (30) days of completion of the project to the Performing Arts League, summarizing how this grant award was used and how it supports your organization's involvement in the performing arts.
- Credit must be given to Performing Arts League, Inc., both our name and logo, in brochures, news releases, programs, publications and other printed materials and publicity, including websites. When no printed information is used, verbal credit shall be given prior to each performance or presentation.

President or Director or Principal's Signature _____
President/Director/Principal's typed or printed Name _____

Contact or Additional Officer's Signature _____
Contact/Additional Officer's typed or printed Name _____

Please return completed application to:

Linda Thompson
PAL Scholarships & Grants Vice President
P. O. Box 4389
Chattanooga, TN 37405

OR finalrequests@bellsouth.net

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